

**Minutes of the Little Hoole Parish Council Meeting
held on Monday 11/10/2021, at Walmer Bridge Village Hall**

In attendance: Councillor L Dryden (Chair) Councillor J Rainsbury (Vice Chair)
Councillor D Owen Councillor C Foster
Councillor S Rainsbury Councillor D Rimmer
Councillor T Wilcock Mr D Swift (Clerk/minutes)
Plus four members of the public.

1. Apologies for absence

None.

2. To agree the minutes of the last Parish Council Meeting

Councillor Foster proposed that the minutes of the Parish Council meeting held on 13/09/2021 be accepted as a true record. This was seconded by Councillor Owen and agreed by all Councillors present.

3. To receive declarations of interest

None.

4. Matters arising from the minutes

- Item 8: The Clerk wrote to the Lengthsman, who replied to confirm his resignation, having duly served the required notice period.
- Item 11: All Councillors and the Clerk met prior to this meeting to examine the paper records and other files held by the Parish Council. The items were separated out into three categories: retention; general waste (non confidential); confidential items to be placed in bags, prior to secure shredding. *The Clerk will take the confidential items away to be securely shredded by a local company.*
- Item 13: The Clerk wrote a formal response on behalf of the Parish Council to Keeley Cafferkey, who runs Support Reimagined.

5. Matters raised by the public

Two residents from Fairview Close gave a detailed description of the issues related to the industrial estate adjacent to the road. Employees of the chicken factory regularly park their car on grass verges during business hours. This creates dangerous blind spots for other vehicles exiting and entering the road. The verges are also being damaged.

Additionally, the two residents asked the Parish Council for their support of the lowering of the speed limit on this road to be considered.

- *The residents agreed to supply photographic evidence of the issue to the Clerk*
- *Councillor Dryden will speak to staff from NW Ambulance Service as there is a station in the vicinity of the affected area.*
- *The Clerk, with input from Councillors, will write to Lancashire County Council (LCC) and South Ribble Borough Council (SRBC)*

6. St Michael's Parish Church Hoole

Two members of the church were in attendance. They described the project to build a new multi-purpose lodge within the church grounds. It is to house activities such as youth work, Sunday School, Bible studies, Baptism parties, Parent/Toddler groups, community events etc. Planning permission has already been granted. The approximate cost is £70,000. So far, £30,000 has been committed by the church. An application for grant funding has been made to the Diocese (maximum award of £20,000) and £7,000 has been raised via crowdfunding. Finally, they have also requested grant funding from Much Hoole Parish Council.

Councillor Wilcock asked if there was a 'needs assessment'. *The applicants agreed to send a copy of this to the Clerk.* Councillor Owen asked why should Little Hoole Parish Council commit to supporting this project. *Councillor Dryden said that he would sent details of other granting organisations to the applicants.*

A general discussion followed. Councillor Foster proposed the award of a grant of £5,000, subject to review of the needs assessment. Councillor Rimmer seconded the proposal and this was agreed by all Councillors present.

7. Financial Statement

The Clerk presented the Financial Statement, as at 30/09/2021. The balances are:

- *Current Account: £31,530.64*
- *Business Reserve Account: £18,611.45*

Councillor Rimmer recently contacted NatWest Bank to confirm the current balance on the Business Reserve account. He also enquired about the change of business details request which had been submitted. The request has 'timed out', so it will need to be completed again and resubmitted.

8. Payments

The payments shown below were presented for discussion and agreement.

Payment Description	Amount	Proposed by	Seconded by
Clerk's salary (September 2021)	£160.00	Councillor Foster	Councillor J Rainsbury

An invoice from Lancashire County Council for £1254.56 was received by the Clerk on 23/09/2021, covering the costs of installation of the SPID and 3 posts. This invoice was approved by email and paid through online banking. The payment was retrospectively noted.

9. Christmas Trees

Councillor Foster said that she has obtained an alternative source for the supply of trees for the village and community garden. After some discussion, it was agreed that Councillor Foster can place an order for the two trees, to be supplied on or around December the 1st.

10. Repair or replacement of Parish Council noticeboards

Councillor Dryden stated that the noticeboards used by Little Hoole Parish Council (LHPC) are in a poor state of repair. Councillor J Rainsbury reported from the Western Parishes meeting that the noticeboards are owned by LHPC; any replacements will need to be the same shape and size. He proposed that all 3 noticeboards be replaced; this was seconded by Councillor Rimmer and unanimously agreed.

11. Help with cutting back overgrowth onto Jubilee Road

Councillor Dryden has been informed by some residents that they have spoken to SRBC and their MP regarding this issue. Subsequently, he contacted LCC who confirmed that Jubilee Road is 'unadopted'. *The Clerk will draft a letter to the developers, in conjunction with Councillor Dryden.*

12. Future projects

There was a general discussion about the Dob Lane Recreation Bridge – *can LHPC consult with SRBC over the design of the bridge?*

13. Correspondence

The following items of correspondence have recently been received - *the Clerk will republish these on the LHPC website:*

- Letter from LCC regarding their Bus Service Improvement Plan
- Letter from SRBC regarding 'Cabinet in the Community'
- Parish and Town Councils Survey 2021 (*Councillor Wilcock will publish this on the Walmer Bridge Village Facebook page*); she also thanked SRBC for the wildflowers, which have been a great success.

An invite to the next SRBC Cabinet and Parish/Town Council Liaison Meeting has also been received and forwarded to all Councillors.

The lengthsman has confirmed his resignation in writing. The revised contract was drawn up by Councillors Wilcock and Owen and ratified at a previous meeting. Councillor Owen proposed an advert for a new lengthsman be published, with a closing date of 30/11/2021; this was seconded by Councillor S Rainsbury and unanimously agreed. *The Clerk will handle all enquiries.*

14. Date of next meeting

The next meeting will be held on November 8th in the lounge of Walmer Bridge Village Hall, starting at 7pm.